



List-It Input Sheet for Pensacola MLS Multi-Family

10/13/05 Ver. 1

Italicized fields are required

MLS#: _____
(Assigned by MLS System)

Property Type (circle one): 4-Plex Apartments Duplex Other Triplex

List Date: _____ Expiration Date: _____ List Price: _____

<u>No:</u>	<u>Street Name:</u> (Look up)	Unit #:	<u>Project Name:</u> (Look up)

<u>City:</u>	<u>State:</u>	<u>Zip:</u>	<u>Subdivision:</u> (Look up)

County (circle one): Alabama Baldwin Escambia Okaloosa Other Counties
Santa Rosa Walton

<u>Area:</u>	<u>Sub Area:</u>	<u>Parcel #:</u>

Directions:

Legal Description:

Schools

<u>Elementary:</u>	<u>Middle:</u>	<u>Interim:</u>	<u>High:</u>

Locational Information

List Office:

Co-List ID:

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List Agent:

Co-List Agent:

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Sellers: (Last, First)

Seller Phone:

Agency Relatn: (circle one)

		NonRep	SngAgnt	TranBrkr
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List Type: (circle one)

Excl Broker w/ Exemptions; Excl Rt of Sale w/ Exemptions; Exclusive Broker Listing; Exclusive Right of Sale

Limited Service: Y or N

Dual/Var: Y or N

Buyer Agnt:

TransBrk:

NonRep:

% or \$	% or \$	% or \$
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Bonus Amt:

Bonus Expiration Date:

AssignofIntrst:

		Y or N
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Bonus Terms:

Agent Contact Order (choose from the following list):

Agent 2nd Home Phone; Agent Cell Ph; Agent Direct Ph; Agent Fax; Agent Home Ph;
 Agent Pager Ph; Agent Toll Free; Agent Voice Mail; Co Agent Ph; Co Agent Cell Ph; Co Agent Fax;
 Co Agent Other Ph; Co Agent Pager; Co Office Fax; Co Office Other Ph; Office Fax; Office Other Ph;
 Office Phone; Other

1	2	3

4	5	6

Other Desc:

Other Phone:

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ImdOc: Y or N

YrBl: _____

OccStat (circle one): Never Occupied (New); Occupied; Vacant (Previously Occupied)

Rooms: _____ Beds: _____ BthFull: _____ 1/2: _____

Apx Sqft: _____ MstrSteSqft: _____ PrkSpces: _____

Acreege: _____ LotSize: _____ WFFeet: _____

Hmstd? Y or N AsscFee(per year) _____ Monthly Rent: _____

LandLease: _____ MtgAmtOffr: _____ IntrRate: _____ SellTrmMgt: _____

1stMortAmt: _____ 1stMtgMoPay: _____ 1stMtgIncl: _____ Equity: _____

SaleSubToLease: Y or N LeaseExpireDate: _____

Property Description:

Agent Notes:

Choices for Room:

Artist Studio; Basement; Bath: Full; Bath: Half; Bath: Master; Bedrm: Additnl; Bedrm: Master; BonusRoom; BreakfastNook; Carport; Dining/Kitchen; Dining/Living; DiningArea; EatInKitchn; Exercise; Family; Florida Room; Game Room; Garage; GreatRoom; Greenhouse; Guest Quarters; HobbyRoom; Kitchen; Laundry/Utility; Library; LivingRoom; Loft; MudRoom; Nursery; Office/Study; Other; PlayRoom; RetailSpace; SepApt; SittingRoom; Storage; SunRoom; Workshop

Choices for Level:

B; 1; 2; 3; 4; 5; 6; 7; 8; 9

Room:	Lvl:	Dimen:	Room:	Lvl:	Dimen:
1			2		
3			4		
5			6		
7			8		
9			10		
11			12		
13			14		
15			16		

Lot Location:

Central Access; Corner; Cul-De-Sac; Golf Community; Golf Course; Historic District; Interior; Paved Road; Road Not Maint; Unpaved Road; Waterfront; Waterview

Exterior:

Backyard Fence; Balcony; Barn; Bbq; Chain Link; Covered Patio; Cross fenced; Ent Lt Fence; Fenced Pasture; Green House; Guest House; Handicap Provision; Hot Tub; Hurricane Protection Devices; Lanai; Lawn Pump; Open Deck; Open Patio; Other Fence; Partial Fence; Porch; Privacy Fence; Satellite Dish; Sauna; Screened Porch; Sprinkler; Stable; Tennis Court; Workshop/Storage; Yard Building

Pool:

Above Ground Pool; Child Safety Fency; Enclosed Pool; Gunite; InGround Pool; None; Pool with Spa; Screened Pool; Vinyl; Community Pool

Design:

4 to 7 Story; 8 Story+; Ground Floor; Offgrade; On Pilings; One Story; Patio; Split Level;
Three Story; Two Story

Construction:

Block; Brick; Concrete; Frame; Modular; Steel

Interior:

2+fireplace; Add'l Storage; All Blinds; All Drapes; Built-in Bookcases; Cable Available;
Cathedral Ceiling; Ceiling Fans; Chair Rail; Crown Molding; Drapery Rods; Elevator; Fireplace;
Fireplace - Gas; Furnished; Handicap Prov; High Ceilings; High Speed Internet Available;
Hot Tub; Laundry Inside; Plant Ledges; Plantation Shutters; Pull Down Stairs; Recessed Lighting;
Sauna; Separate Shower; Skylights; Some Blinds; Some Drapes; Steam Room; Surround Sound;
Track Lighting; Trey Ceiling; Vaulted Ceiling; WD Hookups; Walk-in Closet; Wetbar;
Wood Burning Stove

Kitchen Features:

Built-in Microwave; Cont Clean Oven; Dishwasher; Disposal; Double Oven; Downdraft Range;
Electric Stove; Formica Countertops; Freezer; Gas Stove/Oven; Granite Countertops; Island;
Microwave; None; Oven/Cooktop; Pantry; Refrigerator; Self Clean Oven; Solid Surface Countertops;
Subzero Refrigerator; Tile Countertops; Trash Compactor

Misc Equip:

Central Vac; Dryer; Garage Opener; Intercom; Satellite Dish; Security Alarm; Smoke Detector;
Washer

Cooling:

2+ Units; Air/Air htpmp; Central Electric; Central Gas; None; Window/Wall; Wtr Source Htpmp

WaterHeater:

2+ Units; Electric; Gas; Heat Recovery; Recirculating Pump; Sola; Timed

DevFacility:

Beach; Community Pool; Community Room; Dock; Elevator; Equestrian; Exercise Room; Fishing;
Game Room; Gated Community; Golf; Handball Court; Laundry; Marina; Pavilion/Gazebo;
Picnic Area; Playground; Rv/Boat Parking; Sauna; Sidewalks; Steam Room; Tennis Court;
Underground Utilities; Whirlpool

Electrical:

Circuit Breaker; Fuses

Roof:

Built Up; Clay Tiles/Slate; Composite Shingle; Metal; Roll; See Remarks; Wood Shingle

Waterfront:

Bay; Bayou; Beach; Blk/Seawall; Boat Dock; Boat Launch; Boathouse; Canal; Creek/Stream;
Deed Access; Gulf; Intracoastal Waterway; Lagoon; Lake; Natural; None; Pier; Pond; River;
Sawgrass; Sound

Floors:

Brick; Hardwood; Marble; Parquet; Pine; See Remarks; Slate; Stone; Terrazzo; Tile; Vinyl;
W/W Carpet

Dining Type:

Bkfst Bar; Bkfst Rm/Nook/ Eat-In Kitchen; Formal Dining Rm; Kt/Di Combo; Lv/Di Combo

Heating:

2+ Units; Air/Air Htpmp; Central Electric; Central Gas; Floor/Furn; None; Sola; Space Heater;
Window/Wall; Wood Stove; Wtr Source Htpmp;

Road Maint:

City; County; None; Private; See Remarks

Parking:

1 Car Carport; 1 Car Garage; 1 Space/Unit; 2 Car Carport; 2 Car Garage; 2 Space/Unit;
3 Car Carport; 3 Car Garage; Assigned; Boat; Covered Park; Detached; Drive Only; Garage;
Golf Cart; Guest Parking; Oversized; Parking Lot; RV; Street Only; 3 Car Carport; 4+Car Garage;
Front Entry; Rear Entry; Side Entry

Water/Sewer:

Comm Sewer; Comm Water; Grinder Pump; None; Private Well; Public Sewer; Public Water;
Septic Tank; Sewer Available; Sewer Lift Station

MstrBdrm:

2+ Closet; Cathedral Ceiling; Ceiling Fan; Downstairs Master Bdrm; Efficiency; Fireplace;
High Ceilings; Sitting Area; Sitting Room/Office; Split; Trey Ceiling; Walk-In Closet

MstrBath:

2+ Closets; Bidet; Cultured Marble; Double Vanity; Dress Area; Formica Countertops; Garden Tub;
Glass/Acrylic Block; Granite Countertops; Marble; Plant Ledges; Sauna; Separate Shower;
Shower Only; SkyLight; Solid Surface Countertops; Tile; Tile Countertops; Under Vanity Lighting;
Walk-In Closet; Whirlpool

Energy:

Ceiling Fans; Double Pane; Heatpump; Ht Recovery Sys; Insulated Ceilings; Insulated Doors;
Insulated Floors; Insulated Walls; Pwr Attic Vent; Ridge Vent; Solar Screens; Storm Doors;
Storm Windows; Thermal Treated; Whole House Fan

Financing:

Assu No/Quality; Assu W/Int Chg; Assu W/ Quality; Bond Money; Cash; Conventional; Exchange;
FHA; FMHA; Fed Land Bank; Lease W/Option; Non-Assumable; Owner; VA; Will Lease

Home Warranty:

1 Year; 10 Year; 4 Year; Builders Warranty; None; Seller Pays

Fees Include:

Association; Cable Tv; Covenants & Restrictions; Deed Restrictions; Electric; Gas; Ground Keeping;
Insurance; Land Lease; Maintenance; Management; Mandatory; None; Recreat Facility;
Trash Disposal; Voluntary; Water/Sewer; Pest Control

Siding:

Aluminum; Asbestos; Block; Brick; Hard Coat Stucco; Hardboard; HardeePlank; Metal; Stone;
Stucco; Synthetic Stucco; Vinyl; Wood

Waterfront Features:

Beach; Blk/Seawall; Boat Dock; Boat Launch; Boat Lift; Boat Slip; Boathouse; BoathseUtil;
Natural; Pier; Rip Rap

Zoning:

Agricultural; Business; City; Commercial; County; Deed Restrct; Historical; Horses Allowed; Industrial; Mobile Homes; No Mobile Homes; Res Multi; Res Single; Unrestricted

Showing:

Appoint Only; Call Agent; Call Broker; Call Owner; Call Tenant; Caution Alarm; Caution Pet; Key In Office; Listing Agt Accp; Lockbox; Model Home; On-site Office; See Agent Notes; Special Addendum Req; Vacant

Occupancy:

1 to 30 Days; 30 to 60 Days; At Closing; Immediate Occup; Lease Back; Occ Sub to Lease

Internet:

Do NOT Include Address; ALL; Floridaliving.net; Pens News Journal; Local MLS Public Site; Realtor.com; NONE

Style:

A-Frame; Colonial; Contemporary; Cottage; Country; English Tudor; French Prov; Geodesic; Log; Mobile/Mnftd Home; Ranch; Salt Box; Spanish; Traditional; Victorian

CnstStat:

New Construction; ReSale; To Be Built; Under Construction